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2112M017

BACHELOR OF VOCATION (BPM & Analytics)

Subject: Fundamentals of Management & Organizational Behaviour

Subject Code: GBGE101

Semester: First

December 2021

Theory (External): 70 Marks

Time: 03 Hours

**Instructions to the Students**

1. This Question paper consists of two Sections. All sections are compulsory.
2. Section A comprises 10 questions of objective type in nature. All questions are compulsory. Each question carries 2 marks.
3. Section B comprises 8 essay type questions out of which students need to do any 5. Each question carries 10 marks.
4. Read the questions carefully and write the answers in the answer sheets provided.
5. Do not write anything on the question paper.
6. Wherever necessary, the diagram drawn should be neat and properly labelled

Roll Number									

**SECTION –A (SHORT/OBJECTIVE TYPE QUESTIONS)**  
(10x2=20 Marks)

Write short notes on the following:

- A. Authority vs. Power
- B. Selective perception
- C. Responsibility vs accountability
- D. Interpersonal conflicts
- E. Exit interviews
- F. Two methods of compensation
- G. Laissez-faire leadership
- H. Social needs
- I. Advantages of decentralization
- J. Goals of Johari window

**SECTION –B (ESSAY TYPE QUESTIONS)**  
(5x10=50 Marks)

1. What are the basic activities that comprise the management process? How are they related to one another?
2. Discuss in detail the managerial levels and the responsibilities handled at each level.
3. How the roles played by line managers and staff managers are different? How line people could effectively utilize the services of staff people?
4. How effective direction and control help the companies to correct their mistakes and regain their market share? Explain with the help of recent instances.
5. Discuss the motivation theories of McGregor and Herzberg. How they are significant in today's scenario?
6. What are the causes of organizational conflicts? How these conflicts can be resolved?
7. Differentiate between autocratic and democratic leadership styles. In what situations these can be adopted?
8. What different types of perceptual biases occur in perception? What are the suggestions for overcoming these biases?

====END OF PAPER====